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FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secretariat
CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES -
Secrétariat

Date: 20 March 2003

Ref: CDM-EB-08

EXECUTIVE BOARD OF THE CLEAN DEVELOPMENT MECHANISM

EIGHTH MEETING

Report

Date of meeting: 19–20 March 2003

Location: Bonn, Germany

Attendance:

The names of members and alternate members present at the meeting are in bold type. If only the name of the alternate member is bolded, the alternate participated as a member.

Member	Alternate
Mr. John W. Ashe ¹	<i>Mr. Tuiloma Neroni Slade ¹</i>
Mr. Jean-Jacques Becker ²	Mr. Martin Enderlin ²
Mr. John Shaibu Kilani ²	Mr. Ndiaye Cheikh Sylla ²
<i>(vacant) ²</i>	Mr. Eduardo Sanhueza ²
Mr. Sozaburo Okamatsu ²	Ms Sushma Gera ²
Mr. Oleg Pluzhnikov ¹	Ms Marina Shvangiradze ¹
Mr. Hassan Tajik ²	Mr. Chow Kok Kee ²
Mr. Hans Jürgen Stehr ¹	Mr. Georg Børsting ¹
Mr. Franz Tattenbach Capra ¹	Mr. Fareed Al-Asaly ¹
Mr. Abdelhay Zerouali ¹	Mr. Xuedu Lu ¹

¹ Term: 2 years e.g. 2001–03

² Term: 3 years e.g. 2001–04

Quorum (in parenthesis required numbers): **9** (7) members present of which **4** (3) from Annex I Parties and **5** (4) from non-Annex I Parties.

WWW broadcasting: <http://unfccc.int/cdm/prevmeeting.html> (else: <http://unfccc.int/cdm>)

Agenda item 1. Adoption of the agenda

1. The Board adopted the agenda as proposed.

Agenda item 2. Membership

2. The Board, having taken note of a report by Mr. Franz Tattenbach Capra on the consultations with the non-Annex I Parties constituency, agreed to appoint Mr. Fareed Al-Asaly as an alternate member from non-Annex I Parties for the remainder of the mandate of Mr. Abdulmuhsen Al-Sunaid.
3. The Board took note of the resignations of Mr. Gylvan Meira Filho, member from the Latin American and the Caribbean region, and of Mr. Tuiloma Neroni Slade, alternate member from the small island developing States (AOSIS). It expressed its deep appreciation for the important contribution which they have made in bringing about the CDM and in designing its modalities and procedures since the Kyoto Protocol was agreed in 1997. The Board agreed to request the Chair to facilitate the process of replacement by contacting the relevant constituencies with a view to obtaining nominations so that appointments could take place at its ninth meeting.
4. The Board further agreed to give a mandate to the Chair, in the eventuality of a resignation or suspension of a member and/or alternate member in the future, to immediately contact a relevant constituency to facilitate and speed up the process of replacement.

Agenda item 3. Work plan

Agenda sub-item (a): Accreditation process for operational entities

5. The Board took note of an oral report by the Chair of the CDM accreditation panel (CDM-AP), Mr. John Kilani, on the status of work of the CDM-AP. He reported that submissions from 13 applicant entities have been received and are at various stages of consideration.
6. The Board took note of recommendations by the CDM-AP on revisions to the terms of reference for the accreditation teams (CDM-ATs). It agreed to consider a revised version of it at its ninth meeting.
7. The Board also agreed to consider issues relating to fixed and variable cost components regarding the accreditation procedure at its ninth meeting.

Agenda sub-item (b): Methodologies for baselines and monitoring plans

8. The Board thanked Mr. Gylvan Meira Filho for having been the Chair of the panel on baseline and monitoring methodologies (Meth Panel) during its initial period and for the leadership which he had provided. The Board agreed to designate Mr. Jean Jacques Becker and Mr. Franz Tattenbach Capra as Chair and Vice-Chair of the Meth Panel, respectively.
9. The Board took note of the oral report by the Chair of the Meth Panel, Mr. Jean Jacques Becker, on the work of the panel.
10. The Board considered recommendations by the Meth Panel and agreed on:
 - (a) Clarifications on issues relating to baseline and monitoring methodologies, as contained in annex 1 to this report; and
 - (b) Procedure for considering proposed new methodologies, as contained in annex 2 to this report.
11. The Board further agreed to consider revising the CDM-PDD at its ninth meeting in order to ensure that guidance provided by the Board at this meeting is reflected in the CDM-PDD.

12. The Board, recalling the mandate of Appendix C of the CDM modalities and procedures, requested the Meth Panel to:

(a) Further develop a labelling scheme for approved methodologies, in close collaboration with the CDM-AP, for consideration by the Board at its ninth meeting;

(b) Develop recommendations to the Board on the applicability of proposed new or approved methodologies to proposed CDM project activities.

Agenda sub-item (c): Matters related to the registration of CDM project activities

13. The Board took note of a draft paper on matters relevant to the registration of CDM project activities which had been prepared by Mr. Georg Børsting, Mr. Chow Kok Kee and Mr. Abdelhay Zerouali, with the assistance of the secretariat, and requested them to prepare revised versions of the following documents:

(a) Procedure for review as referred in paragraph 41 of the CDM modalities and procedures;

(b) Procedure for registration of project activities, including revision of the form for the validation report and the form for registration.

14. At its seventh meeting, the Board agreed to revisit at its eighth meeting the CDM-PDD version 01 to ensure the availability of all information relevant for determining possible conflict of interest. The Board agreed that, instead of addressing this issue through the CDM-PDD, a statement ascertaining the non-existence of conflict of interest shall be reflected in the registration form.

15. The Board agreed on clarifications on validation requirements to be checked by designated operational entities, as contained in annex 3 of this report.

Agenda sub-item (d): CDM registry

16. The Board took note of an oral report by the secretariat on deliberations by the SBSTA on registries and work relating to the CDM registry. The Board requested the secretariat to continue its work on the CDM registry with a view to further considering this matter by the Board at its ninth meeting.

17. The Board invited Mr. Lu Xuedu and Ms. Sushma Gera to continue following the matter and to report back to the Board at its ninth meeting.

Agenda sub-item (e): Modalities for collaboration with the Subsidiary Body for Scientific and Technological Advice

18. The Board took note of an oral report by Mr. Eduardo Sanhueza on the “UNFCCC workshop on definitions and modalities for including afforestation and reforestation project activities under the CDM in the first commitment period”, held in Foz do Iguaçu, Brazil, from 12 to 14 February 2003. It invited Mr. Eduardo Sanhueza and Mr. Martin Enderlin to continue following the matter and to report back to the Board at its ninth meeting.

Agenda item 4. Other matters

Agenda sub-item (a): Schedule of meetings

19. The Board agreed on a schedule for its meetings in 2003 as contained in annex 4 of this report. This schedule also reflects the deadlines for submissions of new methodologies and the schedule of meetings of the Meth Panel.

20. The Board agreed on the provisional agenda for its ninth meeting (see annex 5 of this report) and invited comments before 9 May 2003.

21. The Board agreed to continue to meet in the same type of arrangement as during its eighth meeting, with space being made available for 50 observers, and to reconsider the issue when necessary. Observers to the ninth meeting of the Executive Board shall have registered with the secretariat by 16 May 2003 at 17:00 GMT, at the latest (see also paragraph 25 below).

Agenda sub-item (b): Availability of resources

22. The Board took note of an oral report by the secretariat on expenditures in 2002 and the current status of financial resources available for the work of the CDM.

23. The Board expressed its concern about the lack of resources available for the work in 2003. It noted that these resources are not commensurate with the scope and operational character of the work expected from the Board and the secretariat.

24. The Board therefore made an urgent call to Parties to provide resources in accordance with decision 38/CP.7 and decision 21/CP.8. The Board agreed to invite the Executive Secretary to convey this call to Parties and to invite those Parties which have already pledged resources to forward the actual contributions as soon as possible.

Agenda sub-item (c): Relationship with intergovernmental and non-governmental organizations

25. The Board agreed to meet with registered observers for informal briefings in the afternoon of 20 March 2003 and to continue with such meetings in the afternoon of the second day of its future meetings, unless otherwise indicated. The Board agreed to webcast these meetings starting with the one held in conjunction with its eighth meeting.

26. The Board took note with appreciation of information forwarded by the public since its seventh meeting.

Agenda sub-item (d): Other business

27. The Board provided an opportunity for informally exchanging information with applicant entities during a hearing on 20 March 2003 (see also web cast on the UNFCCC CDM web site).

28. The Board requested the secretariat to develop a proposal on how to make documents agreed by the Board more user-friendly and traceable.

Agenda item 5. Conclusion of the meeting

29. The Chair summarized the main conclusions.

Agenda sub-item (a): Summary of decisions

30. Any decisions taken by the Board shall be made publicly available in accordance with paragraph 17 of the CDM M&P and with rule 31 of the rules of procedure of the Executive Board.

Agenda sub-item (b): Closure

31. The Chair closed the meeting.

Annex 4

SCHEDULE OF EXECUTIVE BOARD MEETINGS – 2003

Meeting	Date	Venue (subject to change)	Deadline for submission of proposed new methodologies*
EB 07	20 – 21 January	Bonn	--
EB 08	19 – 20 March	Bonn	--
EB 09	7 – 8 June	Bonn (in conjunction with the SB meetings, allowing for interactions with Parties)	15 April
EB 10	28 – 29 July	Bonn	30 May (tentative)
EB 11	September/October (tbc)	Bonn	31 July (tentative)
EB 12	6 – 7 December	To be confirmed (in conjunction with the SB/COP [COP/MOP] meetings, allowing for interactions with Parties)	To be determined

* The deadline for the submission of a new methodology is 5 weeks before a meeting of the Meth Panel. For the schedule of meetings of the Meth Panel, please refer to the report of the fourth meeting of the Meth Panel or to the CDM UNFCCC web site: <http://unfccc.int/cdm/ebpanel02.html>.

Annex 5

PROVISIONAL AGENDA FOR THE NINTH MEETING OF THE EXECUTIVE BOARD

1. Adoption of the agenda
2. Work plan:
 - (a) Accreditation of operational entities
 - (b) Methodologies for baselines and monitoring plans
 - (c) Matters related to the registration of CDM project activities
 - (d) CDM registry
 - (e) Modalities for collaboration with SBSTA
3. Other matters
4. Conclusion

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