

UNEDITED VERSION – NOT TO BE QUOTED
REPORT OF THE SEVENTH MEETING OF THE EXECUTIVE BOARD

Joint workshop for CDM-AT experts, CDM-AP, Meth Panel and Executive board

Co-Chaired by chair of EB and Chair of CDM-AP

Proposed date: 21-22 March 2003

Location: same as EB meeting in March

Draft Agenda

Version: 18-Feb-03 10:34 AM

1st day	
	<p>Welcome and Introduction of EB, Methodology Panel & CDM-AP Members present</p> <ul style="list-style-type: none"> • Opening Remarks by the Chair of the Executive Board • Opening Remarks by the Vice-Chair of the CDM accreditation panel/ Meth. Panel
9:00 – 10:30	<ul style="list-style-type: none"> • Module 1-The CDM: Rules and institutions <ul style="list-style-type: none"> ○ The Kyoto Mechanisms: Key concepts (XYZ (EB) (TBC)) ○ Overview: key provisions and institutional arrangements of the CDM (<i>Christine Zumkeller (UNFCCC Secretariat)</i> <i>Purpose: Structure of M&P/Institutional setup/Leading to Module 2 to 4</i>) ○ Discussions
11:00 – 13:00	<ul style="list-style-type: none"> • Module 2 – The Clean Development Mechanism: Project Cycle <ul style="list-style-type: none"> ○ Overview: The CDM project cycle (Kai-Uwe Schmidt (UNFCCC Secretariat)) ○ Process as well as roles and responsibilities in <ul style="list-style-type: none"> ▪ Validation and registration (Franz Tattenbach (EB) (TBC)) ▪ Verification and Certification (Jean-Jacques Becker (EB) (TBC)) ○ Discussion
15:00 – 18:00	<ul style="list-style-type: none"> • Module 3 – The Accreditation Process: <ul style="list-style-type: none"> ○ Overview presentation on CDM accreditation process (<i>Chair CDM-AP</i>) <i>Note: A flow diagram being prepared by KUS/Mikhail Vartanen should be useful</i> ○ Presentation of the “Procedure for accreditation of OE by the EB” (<i>Mr Takashi Ohtsubo (CDM-AP)</i>)

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	○ Discussions
	2nd Day
9:00 – 10:30	<ul style="list-style-type: none"> • Module 4 – Baseline and Monitoring Methodologies:
	<ul style="list-style-type: none"> ○ What is a “methodology”? (Chair of Meth panel (tbc)) <i>Purpose:</i>
	<ul style="list-style-type: none"> ○ Process for approving “new” methodologies (EB member (tbc)) <i>Purpose provide a clear overview of the process for approving new methodologies.</i>
	<ul style="list-style-type: none"> ○ How to apply an “approved” methodology ((tbc)) <i>Purpose:</i>
	○ Discussions
11:00 – 13:00	<ul style="list-style-type: none"> • Module 5 – Break-out groups (mixing panel and EB members)
	○ Accreditation issues
	○ Methodological issues
15:00 – 17:00	<ul style="list-style-type: none"> • Module 6 – Plenary reporting back and discussion of break out-group issues
17:00 – 17:30	Summary remarks

Modalities:

- **Participants will be asked to provide questions re Modules 1 to 4 by mid February 2003.**
- **Based on questions the discussions could be framed and special focus given to presentations**
- **Slides to be available to participants 3 weeks before meeting**